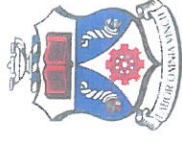


# ADMISSION FORM HOSTEL



LOUIS BOTHA THS

APPLICATION FOR HOSTEL ADMITTANCE  
(ONLY FULLY COMPLETED APPLICATIONS WILL BE CONSIDERED)

## PARTICULARS OF LEARNER

SURNAME: \_\_\_\_\_  
FULL NAME: \_\_\_\_\_  
DATE OF BIRTH: \_\_\_\_\_  
SEX: \_\_\_\_\_

## PARTICULARS OF PARENT OR GUARDIAN

SURNAME: \_\_\_\_\_  
FULL NAME: \_\_\_\_\_  
RELATIONSHIP TO LEARNER \_\_\_\_\_  
POSTAL ADDRESS: \_\_\_\_\_  
\_\_\_\_\_ CODE \_\_\_\_\_

RESIDENTIAL ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
TELEPHONE NUMBER \_\_\_\_\_ (H)  
\_\_\_\_\_ (W)

## GENERAL INFORMATION

1. PRESENT SCHOOL: \_\_\_\_\_
2. PRESENT GRADE: \_\_\_\_\_
3. HOME LANGUAGE: \_\_\_\_\_
4. RELIGIOUS DENOMINATION: \_\_\_\_\_

GENERAL

- 1. PARENTS AND BORDERS MUST ADHERE TO ALL INSTRUCTIONS, RULES AND REGULATIONS APPLICABLE TO INHABITANTS OF THE HOSTEL.
- 2. PARENTS MUST INFORM THE HOUSE MASTER WITHOUT DELAY OF ANY CHANGE OF ADDRESS.
- 3. PARENTS MUST MAKE ARRANGEMENTS FOR THE MEDICAL TREATMENT OF LEARNERS AND ALSO COMPLETE THE MEDICAL FORM.
- 4. HOSTEL FEES – SEE APPENDIX A.
- 5. BREAKAGE DEPOSIT: R 500 (MUST BE INCLUDED WITH APPLICATION)

\_\_\_\_\_

HEREBY I UNDERTAKE THAT THE CONDITIONS WILL BE ADHERED TO.

.....  
SIGNATURE OF PARENT / GUARDIAN ..... DATE

\_\_\_\_\_

FOR OFFICE USE

APPLICATION APPROVED (SUPERINTENDENT): \_\_\_\_\_ DAT: \_\_\_\_\_

BREAKAGE DEPOSIT RECEIPT NUMBER : \_\_\_\_\_ DAT: \_\_\_\_\_

HOSTEL ACCOUNT NUMBER

DATE OF ADMISSION: \_\_\_\_\_

SIGNED- OFFICE: \_\_\_\_\_ DAT: \_\_\_\_\_

HOSTEL - DENNEHUIS / SAAMWOON

SIGNED HOUSE MASTER: \_\_\_\_\_ DATE: \_\_\_\_\_

### MEDICAL TREATMENT

\*\*\* ALL LEARNERS IN THE HOSTEL MUST HAVE ACCESS TO A MEDICAL DOCTOR

THE HOSTEL UNDERTAKES TO TAKE AND FETCH LEARNERS FROM THE FOLLOWING DOCTORS:

- o DR WERNER VAN PLETZEN : TEL 444 2739
- o DR JL FOUCHE : TEL 444 1240
- o DR DP MAREE : TEL 444 0412
- ❖ WILLOWS APTEEK / CHEMIST : TEL 444 0978

YOU ARE RESPONSIBLE FOR ARRANGEMENTS FOR ACCOUNTS AT THE DOCTOR AND CHEMIST

IF YOU DO NOT MAKE USE OF THE MENTIONED SERVICES, YOU ARE RESPONSIBLE TO MAKE YOUR OWN ARRANGEMENTS – YOU ARE THEN RESPONSIBLE FOR TRANSPORT ARRANGEMENTS

IN THE CASE OF AN EMERGENCY, YOUR SON WILL BE TAKEN TO A HOSPITAL / DOCTOR BY THE HOSTEL STAFF

❖ COMPLETE THE FOLLOWING:

- o MEDICAL FUND
- o NUMBER
- o DOCTOR
  - 
  - TEL NR.
- o CHEMIST
  - 
  - TEL NR.

\_\_\_\_\_  
PARENTS / GUARDIAN

\_\_\_\_\_  
DATE

FOR OFFICE USE  
HOSTEL ACCOUNT NUMBER

LOUIS BOTHA TECHNICAL HIGH SCHOOL

HOSTEL RESIDENCE AGREEMENT

1. UNDERTAKING BY LEARNER

1.1 I, .....(learner) undertake to honour the code of conduct of Saamwoon / Dennehuis, as accepted by the Governing Body, at all times.

2. UNDERTAKING BY PARENT / GAURDIAN

2.1 I, ..... (parent / guardian), undertake to see to it at all times that .....(my child) will honour the code of conduct of Saamwoon / Dennehuis as accepted by the Governing Body.

3. HOSTEL AND WEEKEND FEES

Hostel fees are payable per term. NO LEARNER WILL BE ALLOWED IN THE HOSTEL BEFORE QUARTERLY HOSTEL FEES HAS BEEN PAID IN ADVANCE. (See 5.1 to 5.4)

3.1 The yearly hostel fees for grade 12 learners are R.....

3.2 Yearly hostel fees for grade 8 to grade 11 learners are R.....

3.3 Weekend fees: For learners living further away than 100 km from the hostel an amount of R ..... will be payable per weekend. For learners living within a distance of 100 km from the hostel an amount of R..... will be payable per weekend.

3.4 The weekend money may not be transferred to the hostel account.

3.5 If a learner already paid weekend money and decides for some or other reasons not to stay in no paying back of weekend money will be done.

3.6 Permission to stay in during weekend must first be obtained from the hostel guardian.

4. PAYMENT CONDITIONS REGARDING HOSTEL AND WEEKEND PAYMENTS

4.1 Grade 12 learners:

4.1.1 Grade 12 learners full hostel fees are payable over THREE terms. The term payments for grade 12 are R..... per term.

4.1.2 Weekend fees are payable before 12:00 p.m., the Wednesday before the closed weekend, and if not adhered to the learner will be refused permission to stay in the hostel during the weekend.

4.1.3 No weekend fees payable for the last term.

4.1.4 No grade 12 learner is allowed to stay in the hostel if his hostel fees aren't paid up to the last day of the month in which such a weekend or weekends falls.

4.2 Grade 8 – 11 learners:

4.2.1 Grade 8 – 11 learners full hostel fees are payable over four terms. The terms hostel fees for the grade 8 – 11 learners are R ..... per term.

4.2.2 If a learner has to stay in for a school activity during a weekend, no weekend levy is payable.

4.2.3 No grade 8 – 11 learners will be allowed to stay in the hostel unless his hostel fees are not paid up until the last day of the month in which such a weekend or weekends falls.

5. METHODS OF PAYMENT

5.1 Arrangements for payment must be made with finance office by die learner's parent on the day of enrolment.

5.2 Payment can be made as follows:

5.2.1 By SAMBA (10 payments from February – November)

(Arrangements with the finance office)

5.2.2 By bank debit order (10 payments from February – November)

(Arrangements with the finance office)

5.2.3 Cash or postal order / money order

5.2.4 Direct bank deposit into THS Louis Botha's account

If payment is made by direct deposit the following information has to be given on the deposit slip:

Learner's surname and initials

Account number of learner at hostel

Grade of learner

Hostel and / or weekend fees

Bank particulars of THS Louis Botha:

Bank : ABSA Bank

Type of account : Cheque account

Account number: 470-197-331

Bank Code : 632005

Branch : Maitland St Bfn

Deposit slip must be faxed to fax number 051-4482003 or posted to P O Box 20287, Willows, Bloemfontein 9320.

5.3 Cash- / Bank deposit payments: The set hostel fees must be paid in advance at the beginning of each term (FULL AMOUNT).

5.4 Monthly payments in connection with the 10 payments from February to November can only happen if arrangements are made with the finance office for debit order or Samba payment.

6. GENERAL

6.1 A receipt of payment , internet or bank deposit must be shown for admittance to hostel.

6.2 Breakage deposit will only be refund after one calendar month, thirty (30) days written notice and after room inspection has been completed by the hostel guardians.

6.3 No cash will be paid out to learners as pocket money by the finance office. You must please see to it that any money for personal use is deposited directly into the learner's personal accounts.

7. UNDERTAKING AND ABANDONING

7.1 I, the undersigned, ..... (parent / guardian) undertake to adhere to the tenants of this agreement as set out in paragraphs 2 – 5. I acknowledge that I am aware of the fact that if I do not adhere to my payment agreements as agreed upon here above, the full amount outstanding at the time of my non-compliance with this agreement, will become payable and collectable immediately;

7.2 I herewith abandon and refute the legal exceptions "payment not received", "no cause on non-payment", "computational fault", "revision of account" and all other legal exceptions in the law, and I declare my self knowledgeable regarding the contents and extent thereof.

SIGNED AT BLOEMFONTEIN ON THIS ..... DAY OF .....

PARENT / GUARDIAN INITIALS AND SURNAME IN BLOCK: .....

.....  
PARENT / GUARDIAN

**LET ASB DAAROP:**  
**PLEASE NOTE:**

**DIE VOLGENDE DOKUMENTASIE MOET SAAM MET DIE AANSOEKVORM INGEHANDIG WORD:**  
**THE FOLLOWING DOCUMENTS MUST ACCOMPANY THIS APPLICATION FORM:**

- \* **BEWYS VAN VERBLYF IN ONS VOEDINGSAREA (DIENSTEREKENING) / PROOF OF RESIDENCE IN OUER LOCAL AREA (SERVICE ACCOUNT).**
- \* **DIE LEERDER SE JONGSTE RAPPORT MET OORSPRONKLIKE SKOOLSTEMPEL / THE LEARNER'S MOST RECENT ORIGINAL SCHOOL REPORT WITH THE ORIGINAL SCHOOL STAMP.**
- \* **EEN ONLANGSE ID-GROOTTE FOTO VAN DIE LEERDER WAT AAN HIERDIE VORM GEHEG MOET WORD / ONE RECENT ID-SIZED PHOTO OF THE LEARNER WHICH SHOULD BE ATTACHED TO THIS FORM.**
- \* **'N GESERTIFISEERDE AFSKRIF VAN DIE LEERDER SE GEBOORTESERTIFIKAAT / A CERTIFIED COPY OF THE LEARNER'S BIRTH CERTIFICATE.**
- \* **AFSKRIFTE VAN BEIDE OUER / VOOG SE IDENTITEITSDOKUMENT / COPIES OF THE ID'S OF BOTH PARENTS OR GUARDIANS.**
- \* **OORPLASINGSKAART VAN VORIGE SKOOL / TRANSFER CERTIFICATE FROM PREVIOUS SCHOOL**
- \* **BEWYS VAN INKOMSTE / PROOF OF INCOME**
- A** **INDIEN IN DIENS, 'N GESERTIFISEERDE KOPIE VAN 'N ONLANGSE SALARISSTROKIE VAN BEIDE OUEERS / IF IN SERVICE, A CERTIFIED COPY OF A RECENT SALARY STATEMENT OF BOTH PARENTS OR GUARDIANS.**
- B** **INDIEN WERKLOOS, 'N BRIEF VAN DIE DEPARTEMENT VAN ARBEID WAT LAASTE DATUM VAN DIENS AANDUI / IF UNEMPLOYED, A LETTER FROM THE DEPARTMENT OF LABOUR SHOWING LAST DATE OF EMPLOYMENT.**
- C** **INDIEN IN DIENS, 'N KOPIE VAN DIE JONGSTE GEOUDITEERDE STAAT OF 'N BRIEF VAN SAID WAT U INKOMSTE AANDUI / IF SELF-EMPLOYED, A COPY OF THE MOST RECENT AUDITED STATEMENT OF THE SARS WHICH SHOWS YOUR INCOME.**

**HANDTEKENING – OUER 1 /VOOG**  
**SIGNATURE – PARENT/GUARDIAN 1**

**HANDTEKENING – OUER 2 / VOOG**  
**SIGNATURE – PARENT/GUARDIAN**

**SLUITINGSDATUM / CLOSING DATE**  
**22 JUNIE 2012 / 22 JUNE 2012**

DISSIPLINêRE KODE VIR DIE KOSHUIS  
DISCIPLINARY CODE FOR THE HOSTEL

ONDERNEMING

HIERMEE ONDERNEEM EK ..... GR .....  
(Van, Volle Naam van Leerder)

EN EK, .....  
(Van, Volle Naam van Ouer / Voog)

OM DIE HUISHOUDELIKE REêLS EN DISSIPLINêRE STELSEL VAN SAAMWOON  
EN DENNEHUIS NA TE KOM

ADRES: ..... TEL-/SELNO: .....

.....

.....

.....KODE .....

HANDTEKENING: (OUER / VOOG) .....

HANDTEKENING: (LEERDER) .....

UNDERTAKING

HEREWITH I ..... GR .....  
(Surname, Full Name of Pupil)

AND I, .....  
(Surname, Full Name of Parent / Guardian)

UNDERTAKE TO ADHERE TO THE HOUSEHOLD RULES AND DISCIPLINARY  
SYSTEM OF SAAMWOON / DENNEHUIS

ADDRESS: ..... TEL / CELL NR: .....

.....

.....

.....CODE.....

SIGNATURE: (PARENT / GUARDIAN) .....

SIGNATURE: (LEARNER) .....