

LOUIS BOTHA T H S

CODE OF CONDUCT

1. PREAMBLE

1.1 We believe

- * that every person has human worth and the right to respect.
- * that we must supply a secure environment for our learners.
- * that variety can be used to the advantage of common values.
- * that we are co-responsible for our environment.
- * that each person has the right to develop his full potential to the advantage of himself and the community.

1.2 We maintain the rights of learners, parents and educators.

1.3 We expect good manners, hard work and healthy participation from every learner.

2. LEGISLATIVE POWER OF COMPETENCE

2.1 The South African Schools Act Nr 84 of 1996, Article 8 (1) empowers the Governing Body of the school to maintain discipline in the school. The Code of Conduct prescribes the behaviour which respects the rights of learners and educators.

2.2 Nothing will exempt a learner from adhering to the code of conduct and action will be taken against a learner who breaks the Code of Conduct.

2.3 An educator will avail himself of the same rights as a parent to control and discipline the learner according to the Code of Conduct.

3. CODE OF HONOUR UNDERWRITTEN BY EACH LEARNER

3.1 Human Rights: While I am aware that I have certain rights in terms of the Constitution, I admit that other people have similar rights and I respect these rights. I especially admit the human worthiness and equality of all people and undertake to exercise my rights in such a way that other people are not disadvantaged by my behaviour.

3.2 Respect for my Teachers: I respect teachers as my educators and promise my full co-operation in all reasonable tasks which I might receive from educators. I respect the educators as adults and acknowledge that their training and experience can be to my advantage. Therefore I undertake to give my full co-operation to educators and always to act politely towards them.

3.3 Respect for non-educational personnel and visitors: The contribution to the smooth running of the school organization by administrative personnel and terrain worker takes high priority. Therefore I will also treat these staff members with esteem and respect. Visitors to the school, like superintendents, business-people and parents, have the school's welfare in mind and will be assisted with respect and high regard where necessary.

3.4 Recognition of multi-culturally and differences: The South African community consists of a multiplicity of races, cultures and faiths. I accept all fellow learners as individuals who might have their own ideals. I respect people's differences and will not act in such a way as to affect their human worthiness.

3.5 Respect for the environment and school facilities: The natural environment is a gift from God and I accept the mandate and communal responsibility for the conservation thereof. I appreciate the school buildings, contents of the classrooms and other physical amenities made available for my use. I undertake to make use of it in a responsible manner, and as far as it is possible within my capabilities, make a contribution towards the maintenance thereof, including encouraging my parents to pay school fees and support activities geared towards the extension of these facilities.

3.6 Obedience towards organizational and behavioural rules: I realize that a school cannot function without organizational and behavioural rules. Therefore I abide with the school's rules for learner behaviour. I undertake to honour the timetable of the school by being present punctually at the start of the school day and every period where I am involved. I accept the authority of the persons in charge of order and discipline in the school and I will submit to appropriate chastisement if I transgress.

3.7 Extra-mural activities: I realize the formative value of sport, cultural activities, academic and social excursions and would like to be involved as an active participant or loyal supporter. Appropriate clothing and a neat appearance during these occasions contribute towards the enhancement of the image of the school. I underwrite the fact that school rules must also be adhered to during excursions or other extra-curricular events, for the sake of the proper order and the school's good name.

3.8 Appearance: Uniform school wear contributes towards unity of sense and striving. The school badge, school song and school flag depict the collective striving of learners, parents and personnel. Because the school uniform and accompanying rules for appearance represent traditional values of the school and community, I shall wear the school uniform with pride and follow the dictates regarding personal appearance which complement this.

3.9 Safety: Regarding my own safety I will adhere to user guidelines for laboratories and workshops and honour classroom rules aimed at learner safety. During class changing, on the school grounds, during excursions and on the sports fields I will endeavor not to put my own or other people's lives in danger through my actions.

3.10 Academic issues: I can only gain by education if I get intensely involved with the act of learning in the classroom. Therefore I will participate actively in class events when it is expected of me. I disapprove of behaviour which works disruptively on the educational process. I realize the value of homework and will do it faithfully. Because the end result of evaluation is of greater importance to me than to the teacher, I will conscientiously prepare for evaluation opportunities. Honesty is part of my unwavering character and therefore I will be hundred percent honest at all times during evaluation and will not tolerate dishonesty in other people's actions.

3.11 Role Perception: I am also responsible to make a contribution to the orderly flow of events during and after school. I have the opportunity to make a contribution at various levels which can improve school management, as a member of the Governing Body, as student council representative, class leader, team captain, chairman of an academic or social society, etc. in whichever capacity I might serve, I must always put the interests of the school first and not seek personal advancement or gain. I underwrite these principles and will at all times strive towards preserving and strengthening the school's ethos through my actions, also outside formal organizational context.

4. SCHOOL- AND CLASS RULES

4.1 School Attendance:

- * Every learner attends school regularly and faithfully
- * If a learner is absent through illness or other legitimate reasons, parents have to inform the school by telephone or letter on the same or following school day.
- * No learner may leave the school premises without permission during school time or breaks.

4.2 Daily programme:

- * Learners assemble every morning precisely at 7:15 in front of the hall.
- * Learners who are late must report to the foyer desk.
- * Class changing takes place quickly and orderly and learners must keep left on stairs and in corridors and walk in single file.
- * The school day ends at 14:00.

4.3 Appearance:

- * The correct school uniform must be worn during school hours as well as on the way to and from the school.
- * No jewellery may be worn, except as prescribed.
- * School bags must be sturdy with partitions.

Boys:

- * Hair must be clean, short and neat and the fringe may not touch the eyebrows.
- * Hair may not be worn in styles or be coloured, bleached, tinted or frizzed.
- * No highlights.
- * No gel or wet look hair allowed.
- * Beard and moustache should be clean-shaven every day. Side-whiskers may not be longer than middle of ear.

Girls:

- * When hair reaches the bottom part of the shirt collar, it should be fastened.
- * Loose hair should be kept neat with hairgrips only blue, white and black ball rubber band or ribbons.
- * No gel or wet look hair allowed.
- * Hair may not be worn in styles or be coloured, bleached, tinted. No highlights.

4.4 In the classroom:

- * Honesty with all school work, tests and exams is a requisite.
- * All assignments by teachers must be carried out accurately.
- * Under no circumstances may there be written or scribbled on furniture.
- * No eating or chewing will be allowed.
- * **The use of cellphones, MP3 players or any other electronic devices, with or without earphones is prohibited. Phones and electronic devices will be confiscated. (A fine of R 100-00 is payable after three months, if you want to get the device back)**

4.5 Outside the classroom:

- * Nobody may enter the identified restricted terrain, or be at the bicycle shed, near motor bikes or cars during school or break.
- * Each learner is held co-responsible to keep cloakrooms, corridors and the terrain neat and clean.

4.6 Injuries or illness during school hours:

- * If a learner is injured or becomes ill during school hours, it must be reported at the office immediately.
- * An injured or ill learner may only be fetched from school by parents themselves or with their permission.

4.7 Class changing:

- * As quickly as possible.
- * Keep to the left of the passages.
- * Northern stairs for up going traffic.
- * Southern stairs for down going traffic.

4.8 Cars, motor cycles and bicycles:

- * Learners may under no circumstance park cars on the terrain without permission.
- * Cars, motor cycles and bicycles are only allowed in designated parking areas.

4.9 Announcements:

- * Announcements are made during assembly in the hall or quad or on the intercom.
- * All announcements must be signed by a staff member before being made.

5. DISCIPLINARY ACTION

5.1 Corrective measures: In the case of less serious infringements corrective measures may be applied, which include:

- * oral or written warnings or reprimands
- * schoolwork under supervision
- * improvement of school surroundings
- * tasks to assist the person against whom the offense has been committed
- * compensation
- * replacement of damaged goods
- * suspension from certain school activities

5.2 Suspension and expulsion: Transgressions which may lead to suspension and expulsion, but which are not limited to it, include the following:

5.2.1 Behaviour which endangers the safety of others and violates their rights.

5.2.2 The ownership, threatening with our use of a dangerous weapon.

5.2.3 The ownership, use, passing on of or visible proof of drugs or illegal substances, alcohol or narcotics of any type.

5.2.4 Fights, assault of physical abuse.

5.2.5 Immoral behaviour or blasphemy.

5.2.6 False self-identification.

5.2.7 Harmful graffiti, hate speak, sexism and racism.

5.2.8 Being in possession of unsuitable literature or pictures (e.g. any form of pornography).

5.2.9 Theft or the possession of stolen property.

5.2.10 Smoking at school or while in school uniform.

5.2.11 Unlawful action, vandalism or the destruction or defacing of school property.

5.2.12 Disrespectfulness, reprehensible behaviour and insulting language aimed at educators or other employees of the school or against learners.

5.2.13 Repeated transgression of school rules or the Code of Conduct.

5.2.14 Criminal and repressive behaviour like rape and harassment based on gender.

5.2.15 Defilement, bullying and intimidation of other learners.

5.2.16 Infringement of exam rules and

5.2.17 the premeditated and deliberate supplying of false information or the forgery of documentation in order to gain unfair advantage at school.

6. DISCIPLINARY SYSTEM

6.1 A record of behaviour is kept by each subject teacher on which all transgressions and actions are indicated.

6.2 After five inscriptions on the behavior record, an interview with the Grade Guardian follows.

6.3 Three further inscriptions on the behavior record result into a second interview with the learner's parents/guardian present.

6.4 Any further transgression the learner is refers to the Principal or Deputy Principal.

6.5 If persist in transgressions or any serious offence, a formal hearing will be held.